



Health and Nutrition Services Division

Base Year Administrative Review Summary Report

School Food Authority Name: Wilson Elementary District

CTD: 07-04-07

Site(s): Wilson Primary School, Wilson Elementary School

Contacts: Ernest Rose, Superintendent ; Catherine King, Business Manager ; Yvette Lowe, Food Service Clerk

Review Date: January 31, 2023

Review Period: December 2022

Programs Reviewed: ☒ National School Lunch ☒ School Breakfast

No.	Review Observations & Findings	Technical Assistance Provided	Required Corrective Action
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Performance Standard 1: Certification & Benefit Issuance - Critical Area

No Findings

Performance Standard 1: Meal Counting & Claiming - Critical Area

No Findings

Meal Access & Reimbursement: Certification & Benefit Issuance

No Findings

Meal Access & Reimbursement: Verification

No Findings

Meal Access & Reimbursement: Meal Counting & Claiming

No Findings

Comments/Recommendations:

Congratulations to Wilson Elementary District on completing the Abbreviated Administrative Review for school year 2022-2023! Thank you for your hard work and participation in this process.

To stay on track with NSLP requirements, check out the NSLP at a Glance Calendar & Monthly Checklist on our website at <https://www.azed.gov/hns/nslp/forms> under the Calendars and Checklists tab.

Training: In-person classes, web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>.

Fiscal Action Assessed?

- ☐ No - SBP ☐ Yes - SBP
☐ No - NSLP ☐ Yes - NSLP

Reviewer Signature _____ Date _____

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

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